

## 2024 AGM FAQ: Child Cancer Foundation Members

### About Membership

#### Why does Child Cancer Foundation have Members?

Child Cancer Foundation is an Incorporated Society with a membership that includes families of children with cancer, health professionals and people who support our cause.



#### What does it mean to be a 'Member'?

Becoming a Child Cancer Foundation Member will give you a voice in the incorporated society.

Becoming a member will give you an opportunity to pay it forward to other families who are supported by the Foundation. You will also be able to vote at the Foundation's Annual General Meeting.

#### Can my family access support from Child Cancer Foundation if we aren't Members?

Yes. This will not affect your ability to access assistance from your Family Support Coordinator.

We appreciate that the time needs to be right for your family. If you initially don't want to be a Member but change your mind, you can register to become a Member [on our website](#).

#### How do I cancel my Child Cancer Foundation membership?

If you would no longer like to be a Member, please contact us on 0800 424 453 (press 1) or email [tmiranda@childcancer.org.nz](mailto:tmiranda@childcancer.org.nz).

### About the Child Cancer Foundation Board

#### What does the Child Cancer Foundation Board do?

The Board ensures we have a clear vision and strategy, and that management and staff are clearly aligned to achieve it. They also provide appropriate governance to ensure the organisation remains compliant and continues to meet its stated objectives.

#### How are members represented?

We aim to have Board members from across the country and from different backgrounds, representing the diversity of Child Cancer Foundation's members but also bringing to the table skills and experience that are essential to the effective governance of our organisation.

Current Board members represent a wide geographical spread. Their backgrounds vary from the commercial sector through to health and community services. They all have a connection to our cause, whether through their own family member or someone they have met during their life who has driven their desire to contribute.



## About the 2024 Annual General Meeting (AGM)

### What is an Annual General Meeting (AGM)?

An AGM is a meeting held annually as required by the Child Cancer Foundation's rules. It is the forum to announce board positions for our organisation, elect Life Members and announce Annual Service Award recipients.

It is also an opportunity for members to review the state of the organisation, report on performance and vote on any proposed organizational changes. All Child Cancer Foundation members can attend the AGM.

### When is the Child Cancer Foundation AGM and where is it being held?

The 2024 Child Cancer Foundation Annual General Meeting is on Saturday 16 November 2024 at 2 pm.

We want to ensure that the meeting is accessible for all members who wish to attend, so while this year's AGM will be held in person, you will also be able to attend virtually via Teams if that is more convenient for you.

**Location: Please note new location. Child Cancer Foundation offices: Level 6, 110 Symonds Street, Auckland 1010.** For those members who would prefer to join via Teams, a link will be sent out two weeks prior to the AGM.

### Where can I view the 2024 AGM agenda?

The AGM agenda can be found [here](#). It will be re-sent to members 14 days prior to the meeting.

### How do I RSVP to attend the 2024 AGM?

If you plan to attend the 2024 AGM, please RSVP to Tilla Miranda at [tmiranda@childcancer.org.nz](mailto:tmiranda@childcancer.org.nz). Please include in your email whether you would like to **attend in person or via Teams**.

### What if I am unable to attend the AGM?

Members who are unable to attend the AGM may ask to be sent a copy of the meeting minutes. If you would like to do this, please email your request to [tmiranda@childcancer.org.nz](mailto:tmiranda@childcancer.org.nz). Members can also assign another member to act as their 'Proxy'.

### What is a 'Proxy'?

Members who are unable to attend the Child Cancer Foundation AGM have the option of arranging another member to act as their 'Proxy'. This means that person can vote on their behalf.

It is up to Members to identify a suitable Proxy, complete and submit a Proxy voting form.

You can find the Proxy voting form [here](#).

### How do I join a Teams meeting?

#### Joining a Teams meeting on the web

1. In your email invite, select [Click here to join the meeting](#)
2. Type your name if asked.
3. Check your audio and video settings.
4. Select Join now (Use meeting ID and Passcode if needed)
5. Depending on the meeting settings, you'll get in right away or go to a lobby where someone in the meeting will admit you.